



## Cuddington Primary School

Ash Road, Cuddington,  
Cheshire, CW8 2NY

Phone: 01270360030

Email: [admin@cuddington.cheshire.sch.uk](mailto:admin@cuddington.cheshire.sch.uk)

Headteacher: Mrs S Mills

**September 2024**

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### **Information about Cuddington's Enrichment Club**

Our doors open at 7.30am where your child will be met by Mrs Halliwell. Cereal, toast and milk, fruit juice or water will be made available to your child if they would like it. At 8.40am, your child will be escorted to their classroom.

At 3.15pm, your child will make their way to the school hall, where they will be registered by Mrs Halliwell or Mrs Eaton. Snacks will be available for the children before they start with any of the planned activities. Mrs Dormand will lead and encourage the children to join in with physical and fun activities. Art based activities and/or reading and maths games are also available every day. Enrichment Club will end no later than 6pm.

Before school and after school, please drop off your child and collect your child from the HALL DOOR at the back of the school. Please do not use the main entrance.

#### **There will be a minimum requirement to pay for 1 hour each evening.**

There have been several requests to use our Enrichment Club on an ad hoc basis. If there are places, this is absolutely fine to do so.

There is a discount of 10% awarded to the second and subsequent children in a family.

Invoices will be issued **half termly** to be paid via Parent Pay. Non-payment of charges will result in your child not being able to attend.

Full charge will be made for children who usually attend our Enrichment Club but leave early to attend a medical appointment or who don't attend when they are due to.

There will be a £2 reduction for your child if they attend an extracurricular club. A credit note will be issued at the end of the half term. Childcare vouchers can be used—please email Mrs Roberts at:

[finance@createlearning.co.uk](mailto:finance@createlearning.co.uk)

There is no charge made to any child attending a residential visit which has been organised by school. Taking your child out of school on a family holiday is in breach of our school policy, therefore full charges will continue to be made for any child not attending Enrichment Club in this circumstance.

We have access to a mobile telephone between 4.30pm and 6.00pm – the number is **07513 724291**. This phone can accept and make calls and text messages and, to ensure the safeguarding of our children, does not have a camera facility. If parents need to contact us regarding arrangements for collecting their child from Enrichment Club – please contact the above number directly.

#### **Regular booking charges**

Morning Session <b>7.30am – 8.40am</b>	£6.50
After School <b>3.15pm - 6.00pm</b>	£11.50
<b>3.15pm - 4.15pm</b>	£7.00



<b><u>Ad Hoc Charges</u></b>	
<b>7.30am - 8.40am</b>	£7.00
<b>3.15pm - 6.00pm</b>	£12.50
<b>3.15pm - 4.15pm</b>	£7.50

If you would like to book your child into Enrichment Club on a regular basis, please complete the school spider questionnaire which is sent to all parents towards the end of each half term ready for the following term. Alternatively, you could e-mail [enrichment@cuddington.cheshire.sch.uk](mailto:enrichment@cuddington.cheshire.sch.uk) and we can check availability and add your child to the register if there are places available.

**PLEASE NOTE; If you book a place, then contact us following this to say you do not require a place, you will still be charged for your request. Due to the increase in numbers, we have had to organise an increase in staffing.**

From time to time, you may need your child to attend for a day or two on an ad-hoc basis – please also e-mail [enrichment@cuddington.cheshire.sch.uk](mailto:enrichment@cuddington.cheshire.sch.uk) with these requests.

If you have an urgent, short notice request, please contact the office on **01270 360030** – this will enable the class teacher and child to be given the information directly.

If you have any questions or require further information, please contact us on **01270 360030**